Akwesasne Cultural Center, Inc Board of Trustees Meeting

November 16, 2023

Start time was 4:30pm

Attendance:

* In Attendance Trustees – Sarah Rourke, Tiffany Cree, and Kerry Mitchell
* Not In Attendance Trustees – Mary Lafrance, Lora Lee Lafrance, and Barb Lazore
* Akwesasne Cultural Center – Justin Cree
* Public – Michelle Cook

Review last meeting notes

1. Minutes were reviewed; Sarah moved to accept, seconded by Kerry. All in favor.
2. Introduction to new board candidates Michelle Cook and Jessica Sargent. Michelle introduces herself, submitted a letter of interest and then excused herself
3. Old Business. Justin submitted his Director Training Plan Submission. Justin provided a list of mentors, a strategic plan for the mentorship, and the management training. Sarah, Kerry, and Tiffany approved of the plan. Sarah asked Justin to add a training to his list. Justin asked Sarah to email him the details and will comply with the request.
4. New Business. Center Updates. Justin gave a quick update on the furnace issues. Hyde-Stone cleared an error in the system and then on Monday installed a new thermostat. This has resolved the heating issues. Furnace Update
5. Painting Update. Justin announced that they are waiting for the bids to come in from the two contractors they reached out to for the library painting job.
6. Justin asked the board about approving in general this year’s Holiday Employee Incentive. Justin asked if the board wanted to offer last years employee incentive or offer something different. Sarah, Kerry, and Tiffany where in agreement to approve to offer last year’s incentive $250 check.
7. Justin presented November and Decembers Calendar
8. Library Update. Justin presented two version of a volunteer time off/volunteerism policy for the board consideration. Sarah, Kerry, and Tiffany recommended on moving forward with the longer more detailed version with additional comments. Justin will take the comments and add it to the preferred Volunteer Policy. Justin will present the final draft next meeting.
9. Museum Update. NYSCA FY2024 Request was approved by New York State. We will be receiving funding from NYSCA in 2024 and 2025.
10. Gift Shop Update. Justin presented the Akwesasne Cultural Center tote bag to the board.

Next Meeting, December 20, 4:30pm